



# January 11, 2016 7:00 PM

## Special Session

Carmel Clay Schools  
Educational Services Center  
5201 E. Main Street  
Experience Excellence...Explore Opportunities...Realize Potential

### 1. Call to Order

The Carmel Clay School Board of Trustees met in a Special Session on January 11, 2016, in the Public Meeting Room of the Educational Services Center. Mrs. Layla Spanenberg, President, called the meeting to order at 7:00 p.m.

### 2. Roll Call

Roll call by the Secretary, Mrs. Pamela Knowles, found other members present to be Mrs. Tricia Hackett and Mr. Michael Kerschner. Also present were Dr. Nicholas Wahl, Superintendent of Schools; Mr. Roger McMichael, Associate Superintendent of Business Affairs; Dr. Amy Dudley, Assistant Superintendent of Curriculum, Instruction and Assessment; Mr. Ryan Newman, Director of Human Resources; and Ms. Jennifer Schwab, Community Relations Liaison. It was noted that Mrs. Kathie Freed was not able to attend.

### 3. Pledge of Allegiance

The Pledge of Allegiance to the flag of the United States was led by Dr. Wahl.

### 4. Special Presentations

#### 1. School Board Recognition Week Proclamation

Dr. Nick Wahl

Dr. Wahl issued a proclamation in observance of School Board Recognition Week. The Board was recognized for their dedication to Carmel Clay Schools and students from each of the 15 schools presented the Board Members with carnations.

After the Proclamation, a short recess was taken and the meeting resumed at 7:12 p.m.

### 5. Election of Officers

The following slate of officers was approved, as moved by Mrs. Knowles and seconded by Mr. Kerschner: Mrs. Spanenberg as President; Mrs. Knowles as Vice President; and Mr. Kerschner as Secretary.

#### 1. President

The following slate of officers was approved, as moved by Mrs. Knowles and seconded by Mr. Kerschner: Mrs. Spanenberg as President; Mrs. Knowles as Vice President; and Mr. Kerschner as Secretary.

**Action:** approved

**Motioned by:** Pam Knowles

**Seconded by:** Mike Kerschner

**Votes yes:** 4, **Votes no:** 0, **Votes abstain:** 0, **Votes present:** 0

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

#### 2. Vice President

The following slate of officers was approved, as moved by Mrs. Knowles and seconded by Mr. Kerschner: Mrs. Spanenberg as President; Mrs. Knowles as Vice President; and Mr. Kerschner as Secretary.

**Action:** approved

**Motioned by:** Pam Knowles

**Seconded by:** Mike Kerschner

**Votes yes:** 4, **Votes no:** 0, **Votes abstain:** 0, **Votes present:** 0

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

### 3. Secretary

The following slate of officers was approved, as moved by Mrs. Knowles and seconded by Mr. Kerschner: Mrs. Spanenberg as President; Mrs. Knowles as Vice President; and Mr. Kerschner as Secretary.

**Action:** approved

**Motioned by:** Pam Knowles

**Seconded by:** Mike Kerschner

**Votes yes:** 4, **Votes no:** 0, **Votes abstain:** 0, **Votes present:** 0

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

## 6. Appointments

1. Appointment of Treasurer, Deputy Treasurer and Approval of Bonds for Treasurer, Deputy Treasurer and Extra-Curricular Treasurers Mr. Nick Wahl

As amended with a date change of January 2016-January 2017, the following was approved, as moved by Mrs. Spanenberg and seconded by Mrs. Hackett:

-the appointment of Mr. Roger McMichael as Treasurer

-the appointment of Mrs. Kara Kollros as Deputy Treasurer

-the \$100,000 bonds for Mr. McMichael and Mrs. Kollros

-the \$5,000 schedule bonds, a blanket bond or a crime insurance policy for all employees who receive, process, deposit, disburse or otherwise have access to public funds in an amount greater than \$100.

(See Agenda)

**Action:** approved

**Motioned by:** Layla Spanenberg

**Seconded by:** Tricia Hackett

**Votes yes:** 4, **Votes no:** 0, **Votes abstain:** 0, **Votes present:** 0

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

2. Appointment of General Counsel Dr. Nick Wahl

Approved, as moved by Mrs. Hackett and seconded by Mr. Kerschner, was the appointment of Mr. David Day as General Counsel.  
(See Agenda)

**Action:** approved

**Motioned by:** Tricia Hackett

**Seconded by:** Mike Kerschner

**Votes yes:** 4, **Votes no:** 0, **Votes abstain:** 0, **Votes present:** 0

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

3. Appointment of Executive Secretary

Mr. Nick Wahl

Approved, as moved by Mrs. Knowles and seconded by Mrs. Hackett, was the appointment of Ms. Jennifer Schwab as Executive Secretary. (See Agenda)

**Action:** approved

**Motioned by:** Pam Knowles

**Seconded by:** Tricia Hackett

**Votes yes:** 4, **Votes no:** 0, **Votes abstain:** 0, **Votes present:** 0

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

4. Appointment of Cable Television Representative

Dr. Nick Wahl

Approved, as moved by Mrs. Knowles and seconded by Mrs. Hackett, was the appointment of Mrs. Christi Cloud as Cable Television Representative. (See Agenda)

**Action:** approved

**Motioned by:** Pam Knowles

**Seconded by:** Tricia Hackett

**Votes yes:** 4, **Votes no:** 0, **Votes abstain:** 0, **Votes present:** 0

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

5. Indiana School Boards Association Delegate and Indiana School Boards Association Legislative Liaison

Dr. Nick Wahl

Approved, as moved by Mr. Kerschner and seconded by Mrs. Knowles, was the appointment of Mrs. Hackett as the Indiana School Boards Association Delegate and Indiana School Boards Association Legislative Liaison. (See Agenda)

**Action:** approved

**Motioned by:** Mike Kerschner

**Seconded by:** Pam Knowles

**Votes yes:** 4, **Votes no:** 0, **Votes abstain:** 0, **Votes present:** 0

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

6. Appointment of Carmel Clay Parks Board Representative

Dr. Nick Wahl

Approved, as moved by Mrs. Knowles and seconded by Mr. Kerschner, was the appointment of Mrs. Freed as the Carmel Clay Parks Board Representative. (See Agenda)

**Action:** approved

**Motioned by:** Pam Knowles

**Seconded by:** Mike Kerschner

**Votes yes:** 4, **Votes no:** 0, **Votes abstain:** 0, **Votes present:** 0

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

7. Carmel Redevelopment Commission Representative

Dr. Nick Wahl

Approved, as moved by Mrs. Hackett and seconded by Mrs. Knowles, was the recommendation of Mr. Kerschner as the Carmel Redevelopment Commission Representative.

**Action:** approved

**Motioned by:** Tricia Hackett

**Seconded by:** Pam Knowles

**Votes yes:** 4, **Votes no:** 0, **Votes abstain:** 0, **Votes present:** 0

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

## 7. Related Items

### 1. Establish Salaries of Board Members

Dr. Nick Wahl

Mrs. Hackett moved and Mrs. Knowles seconded to approve the annual salary to remain at \$2,000 for each Board Member. (See Agenda)

**Action:** approved

**Motioned by:** Tricia Hackett

**Seconded by:** Pam Knowles

**Votes yes:** 4, **Votes no:** 0, **Votes abstain:** 0, **Votes present:** 0

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

## 8. Consent

The consent items below were approved: (See Agenda and Attachments)

### 1. Personnel Report

Mr. Ryan Newman

**Action:** approved

**Motioned by:** Pam Knowles

**Seconded by:** Tricia Hackett

**Votes yes:** 4, **Votes no:** 0, **Votes abstain:** 0, **Votes present:** 0

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

### 2. Claims

Mr. Roger McMichael

**Action:** approved

**Motioned by:** Pam Knowles

**Seconded by:** Tricia Hackett

**Votes yes:** 4, **Votes no:** 0, **Votes abstain:** 0, **Votes present:** 0

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

### 3. Payroll

Mr. Roger McMichael

**Action:** approved

**Motioned by:** Pam Knowles

**Seconded by:** Tricia Hackett

**Votes yes: 4, Votes no: 0, Votes abstain: 0, Votes present: 0**

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

## 9. Action

### 1. Board of Finance Organization

Mr. Roger McMichael

Approved, as moved by Mrs. Knowles and seconded by Mrs. Hackett, was the suspension of the Special Session of the School Board of Trustees in order to begin the meeting of the Board of Finance.

Mr. McMichael provided background information on the Board of Finance and noted that the State Statute requires the School Board of Trustees to organize as a Board of Finance in order to accept the report of investments and to designate the depositories for the school corporation. He recommended the Board reorganize the officers of the Board of Finance with the same officers as the School Board of Trustees' officers.

During the meeting of the Board of Finance, approved, as moved by Mrs. Knowles and seconded by Mrs. Hackett, was the recommendation to organize the officers of the Board of Finance to be Mrs. Spanenberg as Board President and Mr. Kerschner as Board Secretary.

Approved, as moved by Mr. Kerschner and seconded by Mrs. Knowles, was the approval of the review of the Report of Investments and the Public Depositories. (See Agenda and Attachments)

Mrs. Knowles moved and Mrs. Hackett seconded to close the Board of Finance annual meeting; therefore, Mrs. Spanenberg adjourned the meeting of the Board of Finance at 7:27 p.m. and the meeting of the School Board of Trustees resumed.

**Action:** approved

**Motioned by:** Pam Knowles

**Seconded by:** Tricia Hackett

**Votes yes: 4, Votes no: 0, Votes abstain: 0, Votes present: 0**

- Layla Spanenberg - Yes
- Pam Knowles - Yes
- Tricia Hackett - Yes
- Mike Kerschner - Yes

## 10. President's Report

### 1. Collective Bargaining Report

Hud Pfeiffer

Mr. Hud Pfeiffer presented an update on the Fact Finders' ruling regarding teacher contracts for the 2015-16 contract year. (See Agenda and Attachments)

## 11. Superintendent's Report

### 1. ISTEP Report

Dr. Nick Wahl

Dr. Amy Dudley provided an update on ISTEP results and how Carmel Clay Schools performed, as compared to other districts in the state. (See Agenda and Attachments)

## 12. Board Members' Report

### 1. Legislative Update

Tricia Hackett

Mrs. Hackett noted that the Legislative Session began on Tuesday, January 5, 2016, and provided information on proposed bills and how they relate to Carmel Clay Schools' Legislative Priorities.

Mr. Kerschner provided an update from the Carmel Redevelopment Commission.

### 13. **Adjourn Meeting**

There being no further business to come before the Board, Mrs. Spanenberg adjourned the meeting at 8:09 p.m.

Adjourned At: 8:09 PM

#### **PLEASE NOTE**

This meeting site is fully accessible. Any person requiring further accommodation should contact the Superintendent at the Carmel Clay Schools Educational Services Center at 317/844-9961.

**Educational Services Center – 5201 E. Main Street – Phone: 317-844-9961 – Fax: 317-844-9965**

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