



**June 27, 2016 7:00 PM**

**Regular Session**

Carmel Clay Schools  
Educational Services Center  
5201 E. Main Street

Experience Excellence...Explore Opportunities...Realize Potential

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE TO THE FLAG**

**4. PUBLIC PARTICIPATION**

**5. CONSENT**

- |  |                     |
|--|---------------------|
| 1. Claims                                      | Roger McMichael     |
| 2. Payroll                                     | Roger McMichael     |
| 3. Personnel Report                            | Mr. Ryan Newman     |
| 4. Minutes: Executive Session - April 25, 2016 |                     |
| 5. Minutes: Regular Session - April 25, 2016   |                     |
| 6. Minutes: Executive Session - May 23, 2016   |                     |
| 7. Minutes: Regular Session - May 23, 2016     |                     |
| 8. Minutes: Executive Session - June 13, 2016  |                     |
| 9. Minutes: Workshop Session - June 13, 2016   |                     |
| 10. Approval of Gift Applications              | Mr. Roger McMichael |

**Recommendation**

It is recommended the Board accept the following gifts:

**Background Information**

**School**

**Gift/Value/Donor/Program**

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|-----|--|
| FD  | The Target <i>Take Charge of Education</i> program donated \$250.52 to Forest Dale Elementary.   |
| WC  | An anonymous donor gave \$60 in appreciation of the West Clay Elementary custodial staff.  |
| CAM | The Target <i>Take Charge of Education</i> program donated \$808.58 to Carmel Middle School.   |
| CRM | Patrons of Creekside Middle School donated \$600 to the Creekside Performing Arts Department.  |
| CHS | The Society for Industrial and Applied Mathematics (SIAM) donated \$500 to the coach of the CHS team competing in the Moody's Mega Math Challenge 2016. The CHS team placed in the top six of the 1,084 participating teams. |
- The following school PTO's donated \$500 in support of the CCS #C4 Conference 2016:

- Carmel Elementary
- CCS - Cherry Tree Elementary
- Forest Dale Elementary
- Towne Meadow Elementary

**6. ACTION**

1. Non-Bargaining Groups - Salary and Benefits for 2016-2017

Mr. Roger McMichael

**Recommendation**

It is recommended the Board of School Trustees approve the following salary schedule adjustments and benefit changes for Administrators, Department Chairs, Student Services Coordinators, OT/PT and Nurses:

Salary and Benefit Adjustments

- 1.5% increase to all Salary Schedules, plus increment
- 1.5% of salary stipend or employees rated as effective or highly effective

It is recommended the Board of School Trustees approve the following salary schedule adjustments and benefit changes for support staff:

Salary and Benefit Adjustments

- 1.5% increase to all salary schedules, plus increment

**Background Information**

Based on the current school funding formula, the Administration believes the proposed salary adjustments are affordable.

2. Change Orders - Carmel High School Cross Country Locker Rooms

Mr. Roger McMichael

**Recommendation**

It is recommended the Board of School Trustees approve the below listed change orders for the Cross Country Locker Rooms at Carmel High School.

<u>Contractor</u>	<u>Change Order No.</u>		<u>Amount</u>
Gilliatte General Contractors	00001	DEDUCT	-\$45,102.00
	<b>Total</b>	<b>DEDUCT</b>	<b>-\$45,102.00</b>

**Background Information**

This change order incorporates the changes described below and on the attached change order forms.

Summary:

**Gilliatte General Contractors**                      **Change Order 00001**

Allowance close-out                                      Deduct unused contingency allowance from contract.

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| 3. Adopt Policy 3142 Cancellation of a Teaching Contract                       | Policy Committee |
| 4. Adopt Policy 3132 - Reduction in Force ("RIF")/Recall in Certificated Staff | Policy Committee |
| 5. Adopt Policy 3231 Outside Activities of Staff                               | Policy Committee |
| 6. Adopt Policy 3242 - Professional Growth Requirements                        | Policy Committee |
| 7. Adopt Policy 3243 - Professional Meetings                                   | Policy Committee |

**7. DISCUSSION**

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| 1. Discussion - Sale of General Obligation Bonds | Mr. Roger McMichael |
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**Recommendation**

It is recommended the Board of School Trustees discuss the sale of \$8,160,000 of General Obligation Bonds.

**Background Information**

The Administration is proposing the sale of \$8,160,000 of General Obligation bonds which would be repaid over the next four years. This action will result in providing funds to offset additional losses as the result of the Circuit Breaker and additional funds to support the recommendations of the Technology Integration committee. This action will also support efforts to manage the Debt Service tax rate over the next ten years.

Effective with the 2017 Budget, the district must anticipate the Circuit Breaker loss in the current year budget rather than the following year. The impact of this change will be an additional loss of \$3M in the 2017 Capital Projects Fund budget. The district plans to reduce technology expenditures by \$1.5M and facility expenditures by an additional \$1.5M to cover the loss. The additional funds needed to support the recommendations of the Technology Committee is \$4M.

In summary, the projects would be as follows:

1. \$5.5M – Technology devices (mostly computers across the district for teachers and students) – also, wireless technology infrastructure additions and upgrades.
2. \$1.2M – Temperature control system replacement at Creekside Middle School and Clay Middle School.
3. \$1.46 - Paint and flooring replacement at CHS.

**Total: \$8.16M**

The sale of these bonds will reestablish the Debt Service tax rate to approximately \$.32. The rate decreased to \$.29 in 2015 and 2016. If these bonds are sold, the rate will return to \$.32 in 2017 and then decline again to \$.29 through 2023. These rates also assume an additional bond sale of \$7M in 2018 and an additional sale of \$30M of bonds in 2020. These additional funds may be needed for future technology and facility needs. Carmel Elementary and Cherry Tree Elementary will be due for major renovations by 2020.

Attached is a detailed report from H. J. Umbaugh & Associates which provides the schedules of payments for all current and proposed bond issues and a preliminary timetable for the sale of the bonds.

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| 2. Beverage Provider Agreement | Mr. Roger McMichael |
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**Recommendation**

It is recommended the Board discuss the attached beverage provider agreement with Coca-Cola Refreshments USA, Inc. Proposals

were solicited from Coca-Cola and Pepsico, and the results are as follows.

### Background Information

Carmel Clay Schools has had an "exclusive" contract with Coca-Cola Bottling Company for the past 15 years. Under the agreement, only Coca-Cola products are sold in Carmel Clay Schools. The term of the agreement is 5 years.

	<u>Coca-Cola</u>	<u>Pepsico</u>
Annual Commission	\$45,678	\$42,416
Exclusivity Payment	\$70,000	\$65,000
Free Product	<u>\$14,175</u>	<u>\$17,500</u>
<b>Annual Value</b>	<b>\$129,853</b>	<b>\$124,916</b>

Almost all funds are distributed to the schools and the use of the funds is at the discretion of the school Principal. A minimum amount is maintained at the central office and is used for meeting expenses and employee recognitions. Under the terms of the contract, Carmel Clay Schools will follow the *Alliance for a Healthier Generation* school beverage guidelines. These guidelines do not permit the sale of "sugary" drinks in school vending machines. Carmel Clay Schools does not sell sugary soft drinks in our vending machines however, we do sell 12 oz. isotonic beverages and vitamin enhanced waters with added electrolytes in our secondary schools. The ABA guidelines permit the sale of 12 oz. isotonic beverages at the high school but not at the middle schools. The one exception to the guidelines is Carmel Clay Schools does sell 12 oz. isotonic beverages at the middle schools. These beverages are permitted by Indiana law and the United States Department of Agriculture regulations. A 12 oz. serving has less than 150 calories and is in line with state and federal laws and provides our students a good choice for ala carte beverage purchases.

### 3. Materials Rental and Fee Changes

Dr. Amy Dudley

#### Recommendation

The attached list of materials rental and fee changes are recommended for approval by the Board.

#### Background Information

The attached spreadsheet reflects changes in materials rental and fees for the 2016-17 school year.

### 4. Family and Consumer Science Advanced Child Development Materials Adoption

Dr. Amy Dudley

#### Recommendation

Approve the adoption of the following text to use in the Advanced Child Development Course at Carmel High School for the 2016-2022 school years. *Working With Young Children* ISBN: 978-1631260247 Publisher: Goodheart Wilcox

#### Background Information

Students taking Advanced Child Development have the opportunity to receive dual credit through Ivy Tech Community College. The above textbook is a new requirement by Ivy Tech in order for students to receive Ivy Tech credit. A committee of Carmel High School teachers that teach the course and administrators reviewed the textbook and are recommending the textbook for adoption.

## 8. SUPERINTENDENT'S REPORT

## 9. BOARD MEMBERS' REPORT

## 10. ANNOUNCEMENTS

### 1. Upcoming Meetings

## Background Information

-August 8, Workshop Session

-August 22, Regular Session

## 11. ADJOURNMENT

### PLEASE NOTE

This meeting site is fully accessible. Any person requiring further accommodation should contact the Superintendent at the Carmel Clay Schools Educational Services Center at 317/844-9961.

**Educational Services Center – 5201 E. Main Street – Phone: 317-844-9961 – Fax: 317-844-9965**

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